

MINUTES OF THE
PERMIT HEARING AND MEETING OF
THE BOARD OF DIRECTORS OF THE
MIDDLE TRINITY GROUNDWATER CONSERVATION DISTRICT
HELD: November 5, 2020

THE STATE OF TEXAS
COUNTY OF ERATH

On this 5th day of November 2020 the Board of Directors of the Middle Trinity Groundwater Conservation District convened in a PERMIT HEARING at 930 N Wolfe Nursery Rd, Stephenville, Texas at 1:00 PM with the following members present:

Barbara Domel – Vice-President
Jerry Hinshaw – Director
Shane Tucker – Director
Joe Altebaumer - Director

Fred Parker - Secretary
Kenneth Bullington – Director
Gary Kafer – Director

Members absent were Rodney Stephens, Frank Volleman, Robert Payne, Charles Ferguson, and W.B. Maples. Also present were Joe Cooper, Johnny Wells, Crystal Eberhart, Debbie Montgomery, and Stephanie Keith.

Vice-President Barbara Domel called the hearing to order declared a quorum present and that the hearing was duly convened and ready to transact business.

Notice of the hearing was given, stating the time, place and purpose, all as required by Chapter 551 of the Government Code.

1. Hearing called to order by Barbara Domel.
2. Roll Call of members was given by Debbie Montgomery.
3. Permit applications are ready for review. Joe Cooper stated that all operating permits were administratively complete and ready to be heard, except for the Mark Rogers permit application. Mark Rogers does not currently own the property that the well is to be drilled so it is not to be considered at this time.
4. Motion was made by Shane Tucker and second by Jerry Hinshaw to approve all operating permits, except for Mark Rogers. All members present voted yes. All permits were approved, except for Mark Rogers, which is not administratively complete.
5. Motion to adjourn permit hearing made by Fred Parker. Second by Jerry Hinshaw. All members present voted yes.
6. Barbara Domel adjourned the permit hearing.

THE STATE OF TEXAS
COUNTY OF ERATH

On this 5th day of November 2020, the Board of Directors of the Middle Trinity Groundwater Conservation District convened in a STATED SESSION at 930 N Wolfe Nursery Rd, Stephenville, Texas at 1:00 PM with the following members present:

Barbara Domel – Vice-President
Jerry Hinshaw - Director
Shane Tucker – Director
Joe Altebaumer - Director

Fred Parker – Secretary
Kenneth Bullington – Director
Gary Kafer – Director

Members absent were Rodney Stephens, Frank Volleman, Robert Payne, Charles Ferguson, and W.B. Maples. Also present were Joe Cooper, Johnny Wells, Crystal Eberhart, Debbie Montgomery, and Stephanie Keith.

Vice-President Barbara Domel called the meeting to order declared a quorum present and that the meeting was duly convened and ready to transact business.

Notice of the hearing was given, stating the time, place and purpose, all as required by Chapter 551 of the Government Code.

1. Meeting called to order by Barbara Domel.
2. Invocation was given by Joe Altebaumer.
3. Roll Call of Members was given by Debbie Montgomery.
4. Pledge of allegiance was conducted.
5. There were no guests present.
6. No public comments were received.
7. There was a review of the Minutes of the October 8th, 2020 monthly Board Meeting. Gary Kafer made a motion to approve the minutes, second by Jerry Hinshaw. All members present voted yes to accept the minutes.
8. Check Detail Report reviewed for dates 10/1/2020 through 10/31/2020, for check numbers 10689 through 10733, 10735, 10736, and including electronic checks 100520, 100521, 9302020, 9302021, 9302022, and 9302023. Electronic check numbers 9302020 and 9302023 were voided. Motion was made by Jerry Hinshaw, second by Kenneth Bullington, to approve and ratify the payment of the bills. All members present voted yes.
9. Income/Expense Comparison was reviewed. 88% of the budget has been expended.
10. Office Manager Report was given by Debbie Montgomery. In addition to the permit applications, there were 29 exempt new well registrations and 2 replacements. The MTGCD office will be closed on Wednesday, November 11th, for Veterans Day and Thursday and Friday, November 26th and 27th, for the Thanksgiving holiday. Crystal Eberhart reported that the 2021 budget will need to be amended to reflect an increase in legal fees since 2021 is a legislative year.
11. Field Tech report was given by Johnny Wells. Five wells were plugged in the month of October, 1 in Comanche County, 2 in Bosque County, and 2 in Erath County. Comanche County wells were monitored in October and Coryell County wells will be monitored in November.
12. Education/Public Relations Report was given by Stephanie Keith.
13. Manager's Report was given by Joe Cooper.
14. There was discussion on selecting a Construction Manager for The Ditch. Motion made by Jerry Hinshaw, second by Kenneth Bullington, to proceed with the process to select a Construction Manager for The Ditch. All members present voted yes.
15. There was discussion on the Proposed Estimate of Probable Cost Guidelines and Project Budget for The Ditch.
16. There was discussion on approving the AIA Contract with Lake Flato Architect Firm. The contract has been submitted to the legal team for review. Jerry Hinshaw made a motion to table action until the December Board Meeting. Second by Joe Altebaumer. All members present voted yes.
17. There was discussion on the increasing liability insurance to cover The Ditch. MTGCD currently has \$1 million TML General Liability Insurance coverage. Jerry Hinshaw made a motion, second by Joe Altebaumer, to increase general liability insurance to \$5 million. All members present voted yes.
18. The Board retired into Executive Session pursuant to Texas Government Code, Section 551.074 to discuss Personnel Matters.
19. The Board reconvened. Kenneth Bullington made a motion to approve a one-time \$1000 salary adjustment for each MTGCD employee. Second by Fred Parker. All members present voted yes.
20. There was discussion on agenda items for the December Board Meeting. Possible agenda items include Swearing-In of Directors, Election of Officers, The Ditch contract, and Desired Future Conditions.
21. Fred Parker moved to adjourn the meeting, second by Jerry Hinshaw. Meeting adjourned by Barbara Domel.

MINUTES approved this 3rd day of December 2020.

Joe Altebaumer/Erath Co.

Fred Parker/Erath Co.

Jerry Hinshaw/ Erath Co.

Shane Tucker /Comanche Co.

Frank Volleman/Comanche Co.

Rodney Stephens/Comanche Co.

Charles E. Ferguson/ Bosque Co.

Barbara Domel/Bosque Co.

Robert Payne/Bosque Co.

Gary Kafer/Coryell Co.

Kenneth Bullington/Coryell Co.

W.B. Maples/ Coryell Co.