

MINUTES OF THE  
PERMIT HEARING AND MEETING OF  
THE BOARD OF DIRECTORS OF THE  
MIDDLE TRINITY GROUNDWATER CONSERVATION DISTRICT  
HELD: September 2, 2021

THE STATE OF TEXAS  
COUNTY OF ERATH

On this 2<sup>nd</sup> day of September 2021 the Board of Directors of the Middle Trinity Groundwater Conservation District convened in a PERMIT HEARING at 930 N Wolfe Nursery Rd, Stephenville, Texas at 1:00 PM with the following members present:

Rodney Stephens – President  
Fred Parker - Secretary  
Shane Tucker – Director  
Gary Kafer – Director  
Frank Volleman – Director

Barbara Domel – Vice-President  
Jerry Hinshaw – Director  
Kenneth Bullington – Director  
Charles Ferguson – Director  
Joe Altebaumer - Director

Board members absent were Robert Payne and W.B. Maples. Also present were Joe Cooper, Johnny Wells, Crystal Eberhart, Stephanie Keith, and Debbie Montgomery.

President Rodney Stephens called the hearing to order, declared a quorum present and that the hearing was duly convened and ready to transact business.

Notice of the hearing was given, stating the time, place and purpose, all as required by Chapter 551 of the Government Code.

1. Hearing called to order by Rodney Stephens.
2. Roll Call of members was given by Debbie Montgomery.
3. Permit applications are ready for review. Debbie Montgomery stated that all operating permits were administratively complete and ready to be heard. It was noted that all permit applications were for Domestic and/or Livestock use on tracts under 10 acres.
4. Motion to adjourn permit hearing made by Fred Parker. Second by Charles Ferguson. All members present voted yes.
6. Rodney Stephens adjourned the permit hearing.

THE STATE OF TEXAS  
COUNTY OF ERATH

On this 2<sup>nd</sup> day of September 2021, the Board of Directors of the Middle Trinity Groundwater Conservation District convened in a STATED SESSION at 930 N Wolfe Nursery Rd, Stephenville, Texas at 1:00 PM with the following members present:

Rodney Stephens – Director  
Fred Parker – Secretary  
Shane Tucker – Director  
Gary Kafer – Director  
Frank Volleman – Director

Barbara Domel – Vice-President  
Jerry Hinshaw - Director  
Kenneth Bullington – Director  
Charles Ferguson – Director  
Joe Altebaumer - Director

Board members absent were Robert Payne and W.B. Maples. Also present were Joe Cooper, Johnny Wells, Crystal Eberhart, Stephanie Keith, and Debbie Montgomery.

President Rodney Stephens called the meeting to order, declared a quorum present and that the meeting was duly convened and ready to transact business.

Notice of the hearing was given, stating the time, place and purpose, all as required by Chapter 551 of the Government Code.

1. Meeting called to order by Rodney Stephens.
2. Invocation was given by Joe Altebaumer.
3. Roll Call of Members was given by Debbie Montgomery.
4. Pledge of Allegiance was conducted
5. No guests were present.
6. No public comments were received.
7. Kenneth Bullington made a motion to accept and approve all the permit applications reviewed at the permit hearing. Second by Joe Altebaumer. All members present voted yes to approve the permit applications.
8. There was a review of the Minutes of the August 5<sup>th</sup>, 2021 monthly Board Meeting. Jerry Hinshaw moved to approve the minutes, second by Kenneth Bullington. All members present voted yes to accept the minutes.
9. Check Detail Report reviewed for dates 7/30/2021 through 8/31/2021, for check numbers 11144 through 11151, 11154 through 11200, and including electronic checks 80121, 80122, 81321, and 81322. Motion was made by Kenneth Bullington, second by Jerry Hinshaw, to approve and ratify the payment of the bills. All members present voted yes.
10. Income/Expense Comparison was reviewed. 49.7 % of the budget has been expended.
11. Crystal Eberhart reviewed the current tax rate and percent of revenue collected. 100 % of 2020 revenue has been collected.
12. Crystal Eberhart went over the 2022 budget. After discussion, Barbara Domel made a motion to approve the 2022 Budget of \$895,139.00. Second by Shane Tucker. All members present voted yes. Budget approved.
13. Crystal Eberhart reviewed the tax rate calculation worksheet and there was discussion on different tax rates.
14. Manager's Report was given by Joe Cooper.

15. Office Manager Report was given by Crystal Eberhart and Debbie Montgomery. In addition to the 8 permit applications, there were 23 exempt new well registrations and 1 replacement.
16. Field Tech report was given by Johnny Wells. There were 3 wells were plugged in August, all in Erath County. Five water quality tests were completed: 2 in Erath County, 2 in Comanche County, and 1 in Coryell County. The Coryell County well tested high in TDS and salinity. One Erath County well tested positive for bacteria. It was retested after disinfection and was negative. Bosque County wells were monitored in August and Erath County wells will be monitored in September.
17. Education/PR Report/Outdoor Learning Center Update given by Stephanie Keith.
18. Charles Ferguson made a motion to table the discussion on approving the construction of a groundwater well until estimates on the cost of drilling the well are obtained. Second by Fred Parker. All members present voted yes.
19. Crystal reviewed the proposed Ditch Water Discovery Center Expenditure Policy. She went over how expenditures will be requested, approved, monitored, and tracked. Frank Volleman moved to adopt the expenditure policy as presented, second by Jerry Hinshaw. Nine members voted yes and one voted no. Policy approved.
20. There was discussion on the Owner/Architect Contract Amendments. Fred Parker moved to table the approval of the amendments until the next board meeting to allow for further review. Second by Charles Ferguson. All members present voted yes.
21. There was discussion on the Insured Cash Sweep service, for when the balance in the checking account exceeds the amount that is FDIC-insured. Frank Volleman made a motion to approve the Insured Cash Sweep service, second by Shane Tucker. All members present voted yes.
22. Barbara Domel moved to table the discussion on participation with the establishment of a Habitat Conservation Plan for Karst Invertebrates until the next board meeting. Second by Kenneth Bullington. All members present voted yes.
23. Rules Committee update tabled until next board meeting, waiting on legal review.
24. Jerry Hinshaw made a motion to cancel the Regular Election for Directors from Bosque and Coryell Counties. Second by Joe Altebaumer. All members present voted yes. Election cancelled.
25. The Board retired into Executive Session pursuant to Section 551.071 of Texas Government Code – consultation concerning attorney client matters – at 2:17 PM.
26. The Board reconvened at 3:34 PM. Charles Ferguson made a motion to have the General Manager remain on unpaid medical leave until the next board meeting and Jerry Hinshaw be appointed temporary acting General Manager, with all financial duties to be approved by two executive board members. Second by Kenneth Bullington. All members present voted yes.
27. Agenda items for the October Board Meeting were discussed.
28. Fred Parker moved to adjourn the meeting, second by Charles Ferguson. Meeting adjourned by Rodney Stephens.

**MINUTES approved this 7<sup>th</sup> day of October 2021.**

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Fred Parker/Erath Co.

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Jerry Hinshaw/ Erath Co.

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Shane Tucker /Comanche Co.

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Frank Volleman/Comanche Co.

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Rodney Stephens/Comanche Co.

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Charles E. Ferguson/ Bosque Co.

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Barbara Domel/Bosque Co.

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Robert Payne/Bosque Co.

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Gary Kafer/Coryell Co.

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Kenneth Bullington/Coryell Co.

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W.B. Maples/ Coryell Co.